



ITEM #275

MINUTES of the Regular meeting of the Coquitlam Public Library Board held on Wednesday, June 24, 2015, in the Board Room, Coquitlam Public Library, 575 Poirier Street, Coquitlam, BC

Present: Jack Trumley, Chair
Erin Adams – Trustee
Naresh Sahota, Trustee
Councillor Asmundson
Brian McBride, Treasurer
Matt Djonlic, Trustee
Sandra Hochstein, Trustee

Also Present: Todd Gnissios, Director
Anthea Goffe, Manager Community Services
Sandra Haluk - Administrative Assistant / Minute Taker

Regrets: Alice Hale, Vice Chair
Silvana Harwood, Deputy Director

Absent: Kelly Zimmer, Trustee

Guest Speaker: Sal Kiridena, CPL Library Page & Book Bus Operator

Observer: Brenda Meade Husain, CPL – Manager Member Services

CALLED TO ORDER

Jack Trumley, Chair called the meeting to order at 6:00 pm

Item 75 (6:00 pm – 6:15 pm) Sal Kiridena , Book Bus Operator – book bus presentation and video testimonials from patrons

Item 200 Approval of Agenda

Approval of Agenda

#34 - Moved by Trustee Sahota
- Seconded by Trustee Adams

THAT the agenda be received

carried

APPROVAL OF MINUTES

Item 275 Approval of the Minutes of the May 27, 2015 meeting

#35 - Moved by Trustee Djonlic
- Seconded by Trustee McBride

THAT the minutes of the May 27, 2015 meeting be approved

carried

- Item 280 Action Issue Log 2015 – received
- No new updates to report

CONSENT AGENDA

Approval of the Consent Agenda

Approve Consent Agenda

- #36** - Moved by Trustee Sahota
- Seconded by Trustee Adams

THAT the consent agenda be received

carried

Item 300 Documents & Reports

- Item 301 Evergreen Line Public Art Update to Council June 12, 2015 - received

Item 304 Publications/Newsletters

- Item 305 June Tri-Cities Literacy News - received

- Item 306 Tri-Cities Early Childhood Development Event Champions-photos - received

Item 400 Committee Minutes/Reports

- Item 405 Item 801 Standing Report – no report

Item 500 Other Meeting and Representative Reports

- Item 501 InterLINK – no report

- Item 502 BCLTA – no report

- Item 503 City of Coquitlam Arts & Culture Committee Report – no report

End of Consent Agenda

Item 600 Friends of CPL – Trustee Djonlic

- Book sale – raised approximately \$ 1,000 net
- Bridge Tournament – tentative plans for the Fall
- Funding requests – ‘Friends’ looking at donating to the *Science Fair* in 2016
- Strategic Planning – meeting in July

Item 625 Council Report – City Councillor, Trustee Asmundson (verbal report)

- Development Application for two new high rises (Austin area) – second & third readings
- Mundy Park Forest Management Plan - update: balance, awareness and health of the park and public use of park in a sustainable way

Item 700 Library Board Director’s Report (Director Gniissios)

- Item 701 Director’s Report - received
Highlights:

- Book bus update – service renamed ‘Library Link’; on display July 1st Canada celebrations
- Wesbild donated \$ 20,000 for book bus project
- Tricelerate update – tentative soft opening July 15
- Volunteer Appreciation event – to be held annually

Item 704 Financials (Director Gnissios)

Item 704.1 Statement of Financial Activities as at May 31, 2015 – received and reviewed

Item 704.2 Financial Position as at May 31, 2015 – received and reviewed

Item 704.3 Statement on Book Bus as at May 31, 2015 – received and reviewed

- Update expenses year by year for variance – separate sheet
- Full book bus report coming in the Fall

ITEMS FOR DISCUSSION AND/OR DECISION

Item 800 Old Business

Item 801 Planning and Development Committee Standing Report (verbal) – Director

Item 850 New Business

Item 851 BCLTA Report – no report

Item 852 2016 Draft Budget with priorities – Director Gnissios

Received and reviewed proposed 2016 budget in detail

- Administration Projects increase for two major events - 125th Coquitlam Anniversary & 40th Library Anniversary
- Publicity/Promotion increase – marketing programs and services effectively

ACTION ITEM: August Special Board meeting – prepare detailed report for 125th City Anniversary, Library’s Anniversary and plans for marketing (specifics on profiling the Library effectively)

- Reviewed Priorities 1, 2 & 3: 1-CC Branch HVAC Modification; 2-Negotiated Wage & Benefit Increases; 3-Collections (e-books, databases & resources)
- Recommendation for priority 3 - request smaller amounts over multiple years

Note: Special Meeting to review 2016 budget – August 19th, 2015, 6:00 pm Poirier Board Room

In addition:

Multicultural Committee – reported by Councillor/Trustee Asmundson

- Discussed the possibility to display in the CC branch library (post) Canada Day community participated event boards, e.g. maps, panels... details will be forwarded to Director with more information

Moved in-camera at 8:15 pm

Item 900 In-Camera

Item 901 Labour Relations matter

Moved out of in-camera at 8:20 pm

ADJOURNMENT

Motion to adjourn – Councillor Asmundson
Regular Board Meeting adjourned at 8:20 pm

Todd Gnissios, Director
Secretary of the Board

Jack Trumley, Chair

Date Signed: _____

Date Signed: _____

Minutes taken by Sandra Haluk,
Administrative Assistant

THE NEXT REGULAR BOARD MEETING
6:00 PM
September 23, 2015
Board Room
Coquitlam Public Library – City Centre Branch
1169 Pinetree Way, Coquitlam, BC V3B 0Y1