



ITEM #275

MINUTES of the Regular meeting of the Coquitlam Public Library Board held on Wednesday, October 28, 2015, in the Board Room, Coquitlam Public Library, 575 Poirier Street, Coquitlam, BC

Present: Jack Trumley, Chair
Brian McBride, Treasurer
Sandra Hochstein, Trustee
Matt Djonlic, Trustee
Alice Hale, Vice Chair
Erin Adams . Trustee
Naresh Sahota, Trustee
Councillor Asmundson

Also Present: Todd Gnissios, Director
Silvana Harwood, Deputy Director
Anthea Goffe, Manager Community Services
Sandra Haluk - Administrative Assistant / Minute Taker

Regrets: Kelly Zimmer, Trustee

Guest Speaker: Rory Weston, IT Supervisor

Guests: Three (3) Douglas College Students

CALLED TO ORDER

Jack Trumley, Chair called the meeting to order at 6:00 pm

Item 60 Welcomed Douglas College Students enrolled in Office Relations & Productivity courses . attended for observation per the course curriculum

Item 75 6:03 pm . 6:17 pm Rory Weston, IT Supervisor . Presentation on IT services in the Library and update on IT upgrade

Trustee Adams departed the meeting following the IT presentation to attend a prior commitment and returned to the meeting via teleconference at 7:40 pm

Item 200 Approval of Agenda

Approval of Agenda

#49 - Moved by Trustee Hale
- Seconded by Trustee Hochstein

THAT the agenda be received

carried

APPROVAL OF MINUTES

Item 275 Approval of the Minutes of the September 23, 2015 meeting

- #50** - Moved by Trustee Djonlic
- Seconded by Trustee Sahota

THAT the minutes of the September 23, 2015 meeting be approved

carried

Item 280 Action Issue Log 2015 . received and reviewed log
- EEC Art Wall Agreement . Cancelled; EEC is going in a different direction, will revisit options in future; Director is seeking other art partners

Note: Amend September 23, 2015 minutes, motion #46 Trustee Recruitment Committee – as noted by Trustee McBride remove Councillor Asmundson from motion

CONSENT AGENDA

Approval of the Consent Agenda

Approve Consent Agenda

- #51** - Moved by Trustee Hale
- Seconded by Trustee/Councillor Asmundson

THAT the consent agenda be received

carried

Item 400 Committee Minutes/Reports

Item 405 Planning Committee update . Item 801 verbal report - received

Item 500 Other Meeting and Representative Reports

Item 501 InterLINK . Trustee Hochstein
- September InterLINK meeting . visit to the Inspiration Lab at VPL
- Attended a day-long facilitated Strategic Planning session. Discussed Vision and performance evaluations

Item 501.1 InterLINK 2014 Annual Report
http://www.interlinklibraries.ca/media/14192/interlink_annualreport-2014.pdf
- received

Item 502 BCLTA . Chair Trumley
- No report

Item 503 City of Coquitlam Arts & Culture Committee Report . Trustee Hale
- No report . next meeting November 12, 2015

End of Consent Agenda

- Item 600 Friends of CPL – Trustee Djonlic**
- Upcoming Bridge Tournament . November 15, 2015
 - Strategic Planning is ongoing
 - Quiz Night 2016 . begin planning early next year-no details at this time
- Item 625 Council Report – City Councillor, Trustee Asmundson . verbal report**
- Draft plans for Coquitlam/Lougheed area
 - Mountain and proposed Library site planning in Partington Creek development
 - Council attended a Technology invite . how to grow this industry
 - Attended Library Link launch . good event and good media coverage
- Item 700 Library Board Director’s Report (Director Gnissios)**
- Item 701 Director’s Report - received
- Highlights:
- Board/Staff BBQ was a success and enjoyed by all . discussion on scheduling event earlier next year in hopes of better timing & weather
 - Met with programming staff at Place Maillardville to plan a Library Link stop in 2016
 - Innovation Hub & Tricelerate Grand Opening was very well attended . big success
 - RCMP Community Police was on site and led a Q&A session with our staff on various topics
 - Management & Senior (unionized) staff engaged in a 4 hour session on the Board’s Strategic Planning . very successful
 - Booknet Canada presentation . Interesting facts: Library users buy more books than non-users . 3.1 books/month vs 2.6 books/month
- Item 702 CPL Quarterly Statistics
Received and reviewed quarterly statistics to September 30, 2015
- Item 704 Financials (Director Gnissios)
- Item 704.1 Statement of Financial Activities as at September 30, 2015
. received and reviewed
- Item 704.2 Financial Position as at September 30, 2015
. received and reviewed
- Item 704.3 Statement on Book Bus as at September 30, 2015
. received

ITEMS FOR DISCUSSION AND/OR DECISION

Item 800 Old Business

- Item 801 **Planning and Development Committee Standing Report .** Trustee Hale (Chair of the Planning & Development Committee)
Reported on the strategic planning process to date.
- 801.1 Minutes (September 23, 2015) . presented by Vice Chair Hale (Chair of the Planning & Development Committee)
Presented the September 23, 2015 Planning and Development Committee minutes for approval

- #52** - Moved by Chair/Trustee Trumley
- Seconded by Trustee Hochstein

THAT the CPL Board approve the September 23, 2015 Planning & Development minutes

carried

801.2 Recommendation on Mission/Vision/Values . Trustee Hale
Recommended the Library Board approve the Mission, Vision, and Values statements as presented as part of the 2016 to 2018 Strategic Plan

- #53** - Moved by Councillor/Trustee Asmundson
- Seconded by Trustee McBride

801.3 Environics Survey . Director Gnissios
Received and reviewed a copy of the draft document results

801.4 In-House User Survey . Director Gnissios
Received and reviewed survey results

Item 802 Trustee Recruitment Update . Director Gnissios
Copy of the City Clerk's office announcement on Trustee recruitment received.
Formal notification will be emailed to all Board Trustees

Item 803 Board Meetings & Events to December 31st, 2015 . Director Gnissios
Received and reviewed

Item 850 New Business

Item 852 2015 Poppy Campaign Fundraising support request . Director Gnissios
Copy of letter from Royal Canadian Legion #263 requesting support to distribute poppies at both Library Branches

- #54** - Moved by Trustee Djonlic
- Seconded by Trustee Hale

THAT the CPL Board accept the request of the 2015 Poppy Campaign as presented

carried

Item 853 Coquitlam Foundation Kickin-it Country Fundraiser invitation . Director Gnissios
Received Fundraiser Invitation hosted by the Coquitlam Foundation on November 14, 2015

Moved in-camera at 8:05 pm

Item 900 In-Camera

Item 901 Labour Relations matters

Moved out of in-camera at 8:25 pm

ADJOURNMENT

Motion to adjourn . Trustee Hochstein
Seconded by Trustee Hale
Regular Board Meeting adjourned at 8:25 pm

Todd Gnissios, Director
Secretary of the Board

Jack Trumley, Chair

Date Signed: _____

Date Signed: _____

Minutes taken by Sandra Haluk,
Administrative Assistant

THE NEXT REGULAR BOARD MEETING
6:00 PM
November 24, 2015
Board Room
Coquitlam Public Library – City Centre Branch
1169 Pinetree Way, Coquitlam, BC