

# Borrowing eContent from

AUDIOBOOKS, EBOOKS, COMICS, MUSIC, MOVIES & TELEVISION



Note: Access to Hoopla is currently limited to library cardholders with a Coquitlam address.

## ON A TABLET OR SMARTPHONE

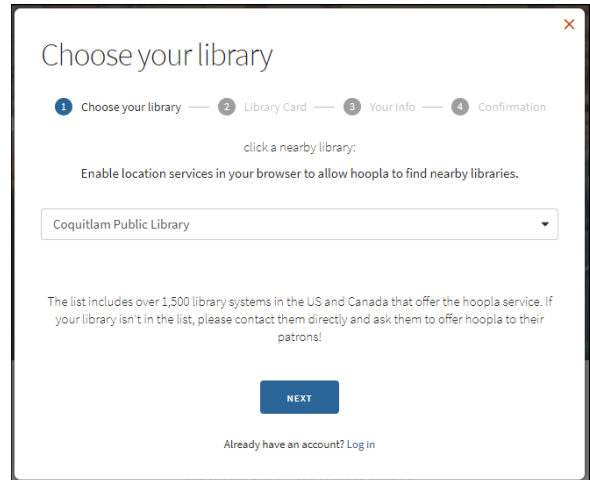
### CREATING AN ACCOUNT

- On a browser, go to [coqlibrary.ca](http://coqlibrary.ca)
- Click on **EREADS & AUDIOBOOKS** and then **HOOPLA**.
- You will be prompted to choose your library. Use the drop down or type **COQUITLAM PUBLIC LIBRARY**.
- Follow the prompts to complete your registration.

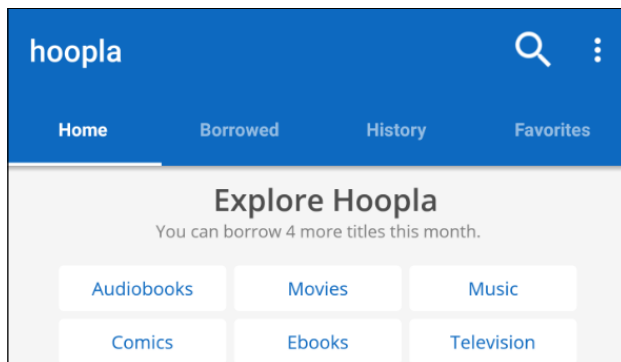
### DOWNLOADING THE APP

Note: The layout of the app may look different on different devices.


- On your device, go to the app store and search for **HOOPLA**.
- Download and install the free app.
- Open the app and login using your username and password.




Note: Keep your username and password in a secure location. The library is unable to retrieve personal usernames or passwords.



### NAVIGATING THE APP

- The menu appears at the top of the app.
- You can navigate to **HOME, BORROWED, HISTORY & FAVOURITES**.
- For additional options, click on 

### SEARCHING

- To type in a specific search term, tap on the search icon 
- You can also explore items based of the type of content. To do this, tap on **AUDIOBOOKS, MOVIES, MUSIC, COMICS, EBOOKS** or **TELEVISION**.

### BORROWING

- Hoopla allows you to borrow up to **5 ITEMS** per month. All items are always available so you never have to wait.
- Check the number of borrows you have left from your **HOME TAB**.
- When you find an item you are interested in, tap on the cover for more info.
- Tap on **BORROW** when you are ready to check out the item.
- Items are automatically returned upon the due date. If you wish to return your item before the due date, click **RETURN NOW**.
- Borrowed items cannot be renewed. They can be borrowed again and will count towards your monthly allotted borrows.

### READING, WATCHING OR LISTENING

- You can stream your content directly in your app by clicking on **READ** for eBooks and comics, **LISTEN** for music and audiobooks, or **PLAY** for movies and television.
- To download your eContent to your device for offline use, navigate to the borrowed item and tap **DOWNLOAD**.

## ON A COMPUTER:

### CREATING AN ACCOUNT

- On a browser, go to [coqlibrary.ca](http://coqlibrary.ca)
- Click on **EREADS & AUDIOBOOKS** and then **HOOPLA**.
- You will be prompted to choose your library. Use the drop down or type **COQUITLAM PUBLIC LIBRARY**.
- Follow the prompts to complete your registration.

Note: Keep your username and password in a secure location. The library is unable to retrieve personal usernames or passwords.

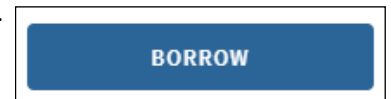
### NAVIGATING HOOPLA



- Hoopla allows you to borrow up to **5 ITEMS** per month. All items are always available.
- Check the number of borrows you have left at the top left corner of your screen.
- **MY HOOPLA** shows your currently borrowed items, recommendations, favourites and history.
- **BROWSE** lets you search for a specific type of content: Audiobooks, Movies, Music, Comics, eBooks, or Television.
- **SEARCH** allows you to type in a specific title, person, series, or keyword.

### BORROWING & READING

- When you find an item you are interested in, click on the cover to find more info.
- You can click on the **HEART** icon to save the item to favourites.
- You can click on the **FACEBOOK** or **TWITTER** icon to share the item to your social media.
- Click on **BORROW** when you are ready to check out the item.
- Read, watch or listen to your borrowed content directly on your browser.



### DUE DATE & RETURNING

- Navigate to the borrowed item to check your **DUE DATE**.
- Borrowed items are automatically returned upon the due date. If you wish to return your item before the due date, click **RETURN NOW**.



### RENEWALS

- Hoopla does not offer a renewal option for borrowed items. However, since all Hoopla items are always available, you may choose to borrow the item again.
- Note: Borrowing an item for a second time will count towards your number of allotted borrows per month.

### RATING



- Loved what you just read, watched or listened to? Let others know by leaving your rating.
- Navigate to the borrowed title. Underneath the cover, click on the **STARS** from 1-5 to rate it.

**Have a question? Need help?**  
Stop by the library any time or  
book a librarian for a one-on-one session

604-554-7323 (City Centre) | [coqlibrary.ca](http://coqlibrary.ca)  
604-937-4141 (Poirier) | [askalibrarian@coqlibrary.ca](mailto:askalibrarian@coqlibrary.ca)

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