

MINUTES of the Regular meeting of the Coquitlam Public Library Board held on Wednesday, May 29, 2019 in the Board Room, Coquitlam Public Library, 575 Poirier Street, Coquitlam, BC

Julie Fisher, Trustee	Alice Hale, Chair
Brian McBride, Treasurer	Dave Whelan, Trustee
Chris Wilson, Councillor/Trustee	

Also Present: Todd Gnissios, Executive Director
Silvana Harwood, Deputy Director & Director Technologies
Sandra Haluk, Office Manager (minute taker)

Guests: Jeannine Silvestrone

Regrets: Erin Adams, Vice-Chair
Matt Djonlic, Trustee
Sandra Hochstein, Trustee
Steve Leung, Trustee

Observers: Jay Peters, CPL Manager Marketing & Communications

CALLED TO ORDER

01 Item Call to Order

Alice Hale, Chair called the meeting to order at 5:45 pm

#30 THAT the meeting be called to order

- **Moved by Trustee Fisher**
- **Seconded by Trustee Wilson**

carried

02 Item Approval of Agenda

#31 THAT the amended agenda be received

- **Moved by Trustee McBride**
- **Seconded by Trustee Fisher**

carried

03 Item Presentation (5:45 pm – 6:00 pm)

Jeannine Silvestrone – presentation. Concerns regarding changes to information services and options to allow for more public access to librarians in each branch.

04 Item New Business

05 Item Budget 2020 Plan

5.1 Operating Budget 2020 vs 2019

5.2 Budget Comparison 2018 Actual to 2018 Budget

5.3 Capital Budget Plans 2020 to 2024

5.4 Operating Plan 2020 to 2024

5.5 Priority 1 – New Operating – Library Technician

5.6 Priority 2 – New Operating – Collections Increase

5.7 Priority 3 – New Operating – Janitorial and monitoring services – CC external

5.8 Not recommended in 2020 – New Initiative – Isolated Seniors Services

Motion to defer 'New Initiative – Isolated Seniors Services'

#32 THAT the CPL Board recognizes the importance of this new initiative and is still a priority and will re-visit in 2020 for 2021 budget.

- **Moved by Trustee Whelan**
- **Seconded by Trustee Wilson**

carried

06 Item Reports & Comments on BCLA & BCLTA Conference – Trustee Whelan

Deferred – Trustee Whelan will write a report for June Board Meeting

07 Item BNC Research – Borrow, Buy, Read, Library use and book buying in Canada [LINK]

Deferred – Briefing in June to discuss CULC pushing at the federal election level for political party support around e-book policy

08 Item BCLTA – 2020 Provincial Budget Consultations [LINK]

Asking for a \$20,000,000 (6%) increase in 2020 – approximately \$20,000 increase for Coquitlam. Letters of support are being written and a motion for Board approval at June meeting

09 Item Intellectual Freedom Challenge to a Room Booking

10 Item Old Business

11 Item City Council Reception – update

12 Item Network Failure Incident Report – Deputy Director Harwood

Deferred to June Board meeting

Approval of Consent Agenda

Items received

13 Item Documents, Reports, Correspondence

- 14 New City of Coquitlam Administration Organization Chart
- 15 CFLA News Release – Government Order Issuing Directive to CRTC
- 16 New Article, The Current: Meals, medical aid and more... [LINK]
- 17 BCLTA Bulletin – April [LINK]
- 18 Strategic Plan 2016 to 2018 Final Update [LINK]
- 19 Science Expo 2019 – winners, video and pics [LINK]
- 20 2018 Annual Report web version [LINK]
- 21 Maryn Ashdown, Message for the Board

22 Item Publications/Newsletters:

- 23 Tri-Cities Literacy News for May [LINK]

24 Item Board Minutes, Committees & Reports:

- 25 Regular Meeting Minutes April 17, 2019
- 26 Action Issue Log

27 Item Other Meeting and Representative Reports:

- 28 InterLINK representative report – **Deferred**. Written report by Trustee Whelan for June Board meeting
- 29 InterLINK Board Minutes, DRAFT, April 2, 2019
- 30 Friends representative report
- 31 Cultural Services Advisory Committee report – **Deferred**. Powerpoint presentation by Executive Director Gnissios for June Board meeting (5:45 – 6:00)

32 Item Executive Director's Reports:

- 33 Monthly Report May
- 34 Budget 2019 - Final
- 35 Financials to April 2019
- 36 Cash Flow to April 2019

37 Item Action items arising from Consent Agenda

- 38 Item Comments on Financial to April 2019 – ED Gnissios

- 39 Item Questions re outstanding Action Issue Log items, development – ED Gnissios

#33 THAT the consent agenda be received

- **Moved by Trustee Fisher**
- **Seconded by Trustee Whelan**

carried

- 40 Item Council Report – City Councillor/Trustee Wilson

41 Item Move in-camera

#34 THAT the CPL Board move in-camera

- **Moved by Trustee Whelan**
- **Seconded by Trustee McBride**

carried

Moved in-camera at 8:52 pm

42 Item In Camera

43 Item HRMatters

44 Item Labour Relations Update

45 Item Financial Contract Update

46 Item In-Camera (Board only) – no meeting

47 Item Move out of in-camera

#35 THAT the CPL Board moves out of in-camera

- **Moved by Trustee Fisher**
- **Seconded by Trustee Wilson**

carried

Moved out of in-camera at 9:15 pm

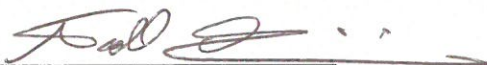
48 Item Adjournment

#29 Motion to adjourn

- **Moved by Trustee Fisher**
- **Seconded by Trustee Whelan**

carried

Adjourned at 9:14 pm



Todd Gnissios, Director
Secretary to the Board

Date Signed: Nov 15 '19



Alice Hale, Chair
Library Board

Date Signed: Oct 23-2019

Minutes taken by Sandra Haluk, Office Manager

THE NEXT REGULAR BOARD MEETING

6:00 PM

June 26, 2019

Board Room

Coquitlam Public Library – City Centre Branch

1169 Pinetree Way, Coquitlam, BC

