



*The Mission of the Coquitlam Public Library
is to engage its diverse community through
creativity, discovery, and knowledge*

MINUTES of the Regular Meeting of the Coquitlam Public Library Board held on Wednesday, October 23, 2019 in the Board Room, Coquitlam Public Library, 575 Poirier Street, Coquitlam BC

Present: Dave Whelan, Trustee
Alice Hale, Chair
Erin Adams, Vice-Chair
Sandra Hochstein, Trustee
Julie Fisher, Trustee
Brian McBride, Trustee
Dave Whelan, Trustee
Matt Djonlic, Trustee
Steven Leung, Trustee
Chris Wilson, Councilor/Trustee [arrived at 5:58pm]

Also Present: Todd Gnissios, Executive Director
Silvana Harwood, Deputy Director & Director Technologies
Anthea Goffe, Director Customer Experiences
Lily Vukasovic, Office Manager (minute taker)

Regrets: None
Guests: None
Observers: None

CALLED TO ORDER

01 Item Call to Order

Chair Hale called the meeting to order at 5:50 pm

- #01 THAT the meeting be called to order
- Moved by Trustee Leung
 - Seconded by Trustee Fisher
- carried

02 Item Approval of Agenda

- With one addition '12 a' under new business
- Moved 'In-Camera' to top of meeting for today's meeting but will revisit at a later date

- #02 THAT agenda be approved
- Moved by Trustee Fisher
 - Seconded by Trustee Djonlic
- carried

03 Item Motion to move in-camera

#03 THAT Board moves in-camera

- Moved by Trustee Fisher
- Seconded by Trustee Djonlic

carried

04 Item In-Camera – Labour Relations Update

05 Item In-Camera – HR update

06 Item Fund Development Update

07 Item Board only

08 Item Motion to move out of in-camera

#03 THAT Board moves out of in-camera

- Moved by Trustee Djonlic
- Seconded by Trustee McBride

carried

09 Item New Business

10 Item Budget 2020 Presentation – Review

- ED reviewed slides
- Trustees McBride, Hochstein, Djonlic will attend presentation

11 Item City of Coquitlam – Southwest Arts and Heritage Facilities Planning

- Parks and Rec 2025-29
- Includes possibility of library in Burke Mountain

12 Item

a. City of Coquitlam – 2020 Draft Business Plan

- Explains how city makes its decisions for deciding priorities

b. BC Public Libraries handout

- ABCPLD (Association of British Columbia Public Library Directors) advocacy plan to increase provincial funding for libraries

ACTION: Board trustees signed cards and ED will send to ABCPLD

c. Office Accounting Practices

- Office manager role has been split
- Processes being rebuilt

13 Item Old Business

14 Item Board Retreat – Update on planning

- Will get a facilitator for these sessions

15 Item Trustee Recruitment Adhoc Committee – Update

- Julie, Steve, Alice on committee
- Nov. 8 deadline for applications

CONSENT AGENDA

Motion to approve the consent agenda

- ED pulled out Item 31 Friend of the Library Representative Report

#04 THAT consent agenda be approved

- Moved by Trustee Adams
- Seconded by Trustee Djonlic

carried

16 Documents, Reports, Correspondence

- 17 Item Filming at Poirier Branch – Final Update
- 18 Item City of Coquitlam Press Release – Cultural Summit
- 19 Item Okanagan Regional Library Memo to Library Board and BCLA Letter in response
- 20 Item Thank you from SUCCESS instructor on CPL ESL Library Tours
- 21 Item BCLA 2020 Library Conference Press Release “Libraries, Democracy, and Action”
- 22 Item Library Partners Video – “A Celebration of BC Libraries”
- 23 Item TriCity News: Port Moody Needs a New Larger Library
- 24 Item CBC Article re Toronto Public Library Room Booking Challenge

25 Item Publications/Newsletters:

26 Item Board Minutes, Committees & Reports

- 27 Item Regular Meeting Minutes September 25, 2019
- 28 Item Action Issue Log

29 Item Other Meeting and Representative Reports

- 30 Item InterLINK Representative Report

31 Item Friend of the Library Representative Report

- New president
- Friend of Library asking if Board help with Quiz Night in April
- Friends will be invited to come to November Board Meeting
- City Engineering Department will come to do a presentation in November

32 Item Executive Director’s Monthly Report

- 33 Item Monthly Report September 2019
- 34 Item Financials to September 2019
- 35 Item Quarterly Statistics to September 2019

36 Item Action items arising from Consent Agenda

ACTION: Friends of Library invited to November Board Meeting

37 Item Council Report – City Councillor/Trustee – verbal report

38 New Agenda format: In-Camera

- Regular meeting starting time has to be advertised if in-camera portion is moved to beginning of the meeting
- Reason for doing the in-camera first to get sensitive topics out of the way
- New format starts in February 2020

Motion to move in-camera at 8:10pm

- #05 THAT the Board move in-camera
- Moved by Trustee Adams
 - Seconded by Trustee Leung
- carried

Motion to move out of in-camera at 9:00pm

- #06 THAT the Board move in-camera
- Moved by Trustee Adams
 - Seconded by Trustee Leung
- carried

39 Item Adjournment at 9:00pm

- #07 Motion to adjourn at 9:00pm
- Moved by Trustee Hochstein
 - Seconded by Trustee McBride
- carried

Adjourned at 9:00pm



Todd Gnissios, Secretary to the Board



Alice Hale, Chair Library Board

Date Signed: JAN 6 2020

Date Signed: Jan 6 2020