



*The Mission of the Coquitlam Public Library
is to engage its diverse community through
creativity, discovery, and knowledge*

MINUTES of the Regular Meeting of the Coquitlam Public Library Board held on Wednesday, September 25, 2019 in the Board Room, Coquitlam Public Library, 1169 Pinetree Way, Coquitlam BC

Present: Dave Whelan, Trustee
Alice Hale, Chair
Erin Adams, Vice-Chair
Sandra Hochstein, Trustee
Julie Fisher, Trustee (conference call; joined us at 6:08pm; arrived at 6:21pm)
Brian McBride, Trustee
Dave Whelan, Trustee
Chris Wilson, Councilor/Trustee

Also Present: Todd Gnissios, Executive Director
Anthea Goffe, Director Customer Experiences
Lily Vukasovic, Office Manager (minute taker)

Regrets: Matt Djonlic, Trustee
Steven Lee, Trustee
Silvana Harwood, Deputy Director & Director Technologies

Guests: None

Observers: None

CALLED TO ORDER

01 Item Call to Order

Chair Hale called the meeting to order at 5:50 pm

- #01 THAT the meeting be called to order
- Moved by Erin Adams, Vice Chair
 - Seconded by Brian McBride Trustee
- carried

02 Item Approval of Agenda

Discussion to change order of agenda starting in October

- In camera
- Education

- #02 THAT agenda be approved

- Moved by Erin Adams, Vice Chair
 - Seconded by Brian McBride Trustee
- carried

03 Item New Business

- 04 Item Trustee Recruitment Adhoc Committee
- Under the Library Act, City Council selects trustees; in Coquitlam, City Council allows library board to select new trustees
 - We have 5 trustees positions up for reappointment; interviews for these reappointment may happen if committee wishes

ACTION: Todd will send application information to Trustees up for reappointment

- Chair Hale agreed to send out information and put together an adhoc recruitment committee

#03 MOTION that board establish a temporary Trustee Recruitment Committee to recommend the required number of candidates to the City Council for appointment as Library Trustees for the 2020 year; Further, the committee shall have up to three members, who will review applications against the Consideration Document, and who may interview prospective candidates; the Committee will make recommendations on preferred candidates to the Board by the deadline; the Executive Director will submit the recommended candidates to the City Council by the deadline

- Moved by Erin Adams, Vice Chair
 - Seconded by Sandra Hochstein, Trustee
- carried

- 05 Item Mayor's BBQ - comments from attendees
- Sandra – good, enjoyed new format, people stayed for presentations

- 06 Item Filming at Poirier
- Moving 2 children storytimes, reallocating space for children, silent reading lounge impacted, parking impacted
 - Signage has gone up, staff is on board, working in cooperation with City
 - Expecting a few complaints because of limited service

- 07 Item City of Coquitlam volunteer appreciation event
- Trustees received an email; RSVP by Oct 1
 - Alice will attend

- 08 Item InterLINK funding model update
- Executive Director updated the Board on expected changes to the funding model of InterLINK
 - Executive Director asked for Board's input on VPL's status as a provincial resource

ACTION: Executive Director will write letter to BC Libraries Branch outlining CPL's position on funding a provincial resource library.

- 09 Item Report to City Council: Major Recreation Service Initiatives: Northeast Recreation Centre and City Centre Expansion
- Document refers to internal consultation which means the Library and other cultural organizations not part of initial discussion

10 Item Old Busines

- 11 Item Board retreat - September - update on planning
- No weekend dates work
 - Weekday evenings will work; need new survey

- 12 Item Budget 2020 Package update
- Revised documents received for information

Approval of Consent Agenda

- Erin Adams, Vice Chair, requests we pull out banking error

#04 THAT agenda be approved

- Moved by Julie Fisher, Trustee
- Seconded by Erin Adams, Vice Chair

carried

13 Item Documents, Reports, Correspondence

14 Item Tri-Cities literacy committee

15 Item Retirement Thank You, Sandra Haluk

16 Item BCLTA

17 Item Press Release - QNet Fibre-Optic Network Business Model Refined

18 Item Video (32m) - Presentation on libraries, ebooks & Macmillan embargo

19 Item Blog Post - Can public libraries maintain their commitment to intellectual freedom in the face of outrage over unpopular speakers?

20 Item City of Coquitlam - New Heritage Strategy Planning in Fall 2019

21 Item Publications/Newsletters

22 Item CPL Programs and Events Guide Oct to Dec

23 Item Board Minutes, Committees & Reports

24 Item Regular Meeting Minutes July 24, 2019

25 Item Action Issue Log

26 Item Other Meeting and Representative Reports

27 Item Cultural Services Advisory Committee report

28 Item InterLINK Representative Report

29 Item Friend of the Library Representative Report

30 Item Executive Director's Monthly Report

31 Item Monthly Report September 2019

32 Item Financials to August 2019

33 Item Cash Flow

34 Item Action items arising from Consent Agenda

- 35 Item Banking error
- Cheque was stolen and two fraudulent; we were reimbursed by bank
 - Closed old accounts and opened new ones
 - Recently, financial team realized no interest being received on new accounts
 - this was a bank error and has been rectified
- 36 Item Council Report - City Councilor/Trustee - verbal report
- Attended summer reading medal ceremony, good to show council how participation numbers are increasing for both children and adults
- 37 Item Motion to Move In-Camera; 7:54 pm
- #05 THAT meeting moves in-camera
- Moved by Dave Whelan, Trustee
 - Seconded by Julie Fisher, Trustee
- carried
- 38 Item In-Camera - Labour Relations Update
- 39 Item In-Camera - HR update
- 40 Item In-Camera (Board Only):
- 41 Item Motion to Move Out Of In-Camera; 8:01pm
- #06 THAT meeting moves out of in-camera
- Moved by Julie Fisher, Trustee
 - Seconded by Sandra Hochstein, Trustee
- carried

42 Adjournment

- #07 Motion to adjourn
- moved by Trustee Julie
 - seconded by Trustee Erin
- carried

Adjourned at 8:02pm


 Todd Gnissios, Secretary to the Board


 Alice Hale, Chair Library Board

Date Signed: Nov 15 '19

Date Signed: Oct 23-2019