



*The Mission of the Coquitlam Public Library
is to engage its diverse community through
creativity, discovery, and knowledge*

MINUTES of the Regular Meeting of the Coquitlam Public Library Board held on Wednesday,
April 28, 2021 via videoconference, Coquitlam, BC

Present: Erin Adams, Chair
Natasha Knox, Vice-Chair [left meeting at 8:02 pm]
Dave Whelan, Treasurer
Matt Djonlic, Trustee
Julie Fisher, Trustee
Steve Leung, Trustee
Monica Heir, Trustee
Dennis Marsden, Trustee
Kimberly Sivak, Trustee

Also Present: Todd Gnissios, Executive Director
Anthea Goffe, Deputy Director & Director Community Engagement
Ryan Jamieson, Director Customer Experiences and Facilities
Lily Vukasovic, Office Manager (minute taker)

Regrets: None

Observers: None

CALLED TO ORDER

01 Item Call to Order

Chair Adams called the meeting to order at 6:11 pm

02 Item Approval of Agenda

#01 THAT agenda be approved

- **Moved by Trustee Djonlic**
- **Seconded by Trustee Leung** **carried**

03 Item Land Acknowledgement (standing item)

04 Item Introduction and welcome: Gordana Rauski, Director, Operations

05 Item Motion to Move In-Camera

#02 THAT the CPL Board move in-camera

- **Moved by Trustee Marsden**
- **Seconded by Trustee Whelan** **carried**

Moved in-camera at 6:17 pm

06 Item Organizational Chart Update & Departmental Assignments

07 Item Labour Relations Update

- 08 Item COVID Update
- 09 Item North Vancouver District Public Library – incident
- 10 Item Board Only

#03 THAT the Board move in-camera

- Moved by Trustee Marsden
- Seconded Trustee Fisher **carried**

Moved in-camera at 6:49 pm

11 Item Motion to Move Out of In-Camera

#04 THAT the Board move out of in-camera

- Moved by Trustee Fisher
- Seconded Trustee Knox **carried**

Moved out of in-camera at 7:06 pm

12 Item Priorities

13 Item City Council Meeting & councilor Meetings – Update

- Pairings have been decided

14 Item Budget 2022 – review of capital and operating needs – 5-year plan

- Received document and provided direction for 2022 budget planning

15 Item Regular Business

16 Item Discussed - BCLTA Sessions: Reconciliation & Relationship Building, May 20th

- Some Trustees will attend this workshop

17 Item Received - 2020 Report to the Community (Annual Report)

- Board feels this is nice compilation of strong successes; especially during the Pandemic
 - Management will consider ways to improve distribution of this brochure

18 Item Received - SOFI (Statement of Financial Information) – for approval

#05 THAT the Board approve the 2020 SOFI report

- Moved by Trustee Whelan
- Seconded Trustee Heir **carried**

19 Item Received - CPL Provincial Grant Report – for approval

#06 THAT the Board approve the CPL Provincial Grant report

- Moved by Trustee Sivak
- Seconded Trustee Djonlic **carried**

CONSENT AGENDA

20 Board Minutes, Committees & Reports:

21 Regular Board Meeting Minutes, March 24, 2021

22 2021 – Action Issue Log

23 Advocacy Committee, April 6, 2021 Minutes

- 24 Executive Committee, Wednesday, April 21, 2021 [no minutes]
- 25 Executive Director's Monthly Reports**
- 26 Executive Director Report – April 2021
- 27 Financials February 2021
- 28 Quarterly COVID expenses report (Jan to Mar)
- 29 Quarterly Statistics (Jan to Mar)
- 30 Insurance – Aviva Insurance Coverages 2021/22
- 31 Insurance – Directors and Officers Liability Insurance 2021/22
- 32 Audited 2020 Financial Statements [FINAL]
- 33 Other Meeting and Representative Reports**
- 34 Cultural Services Advisory Committee Representative, April 8, 2021
- 35 InterLINK Representative Report, April 6, 2021
- 36 InterLINK Provincial Grant Report
- 37 Friends Representative Report, potential meeting March 25, 2021 – no information
- 38 Documents, Reports, Correspondence**
- 39 BCLTA Bulletin April'21 [LINK](#)
- 40 Tri-Cities Chamber – Congratulations Letter for Finalist
- 41 COVID Parking Lot Items**
- 42 City/Library Board Planning -deferred to 2021
- 43 City Council Social Event -deferred to 2021
- 44 Service Level Agreement with City of Coquitlam - deferred to 2021

#07 Motion to approve the consent agenda

- Moved by Trustee Djonlic
- Seconded by Trustee Heir **carried**

45 Item Action Items Arising from Consent Agenda [none]

- 46 Item Council Report – City Councillor/Trustee – verbal report
- Very busy time at the City
 - City is doing all they can to keep community safe; including COVID

[Trustee Knox left meeting at 8:02 pm]

47 Item Adjournment at 8:07 pm

#06 Motion to adjourn

- Moved by Trustee Heir
- Seconded by Trustee Fisher **carried**

Adjourned at 8:07 pm



Todd Grissios, Secretary to the Board

Date Signed: JUNE 25/21

Next Regular Board Meeting:

**Wednesday, May 26, 2021
5:45 pm Meeting
Via videoconference**

Erin Adams Digitally signed by Erin Adams
Date: 2021.06.15 12:48:53
-07'00'

Erin Adams, Chair Library Board

Date Signed: _____