

1. Call to Order

Chair Knox called meeting to order at 6:01 pm

2. Approval of Agenda

a. Motion to approval Agenda

- Moved by Trustee Whelan
- Seconded by Trustee Heir
- Carried

3. Land Acknowledgement (standing item)

“We acknowledge that Coquitlam Public Library provides service on the unceded traditional territory of the Kwikwetlem First Nation, which lies within the shared territories of the Tsleil-Waututh, Katzie, Musqueam, Qayqayt, Squamish and Sto':lo Nations”

By Chair Knox

4. Motion to move In-Camera

- Moved by Trustee Heir
- Seconded by Vice-Chair Sivak

a. Labour Relations Update

5. Motion to Move Out of In-Camera

- Moved by Trustee Heir
- Seconded by Vice-Chair Sivak
- Carried

Motion to give Councillor Marsden permission to have a high level conversation with the City about recent media/current situation of the library*

Moved by Trustee Whelan

Seconded by Trustee Heir

Carried

6. Motion to close camera to Board Members only

- Moved by Treasurer Gorton
- Seconded by Vice-Chair Sivak
- Carried

ELT leaves meeting at:6:40pm

a. For Information: HR Committee Update

Board Only

b. Motion to Move out of closed Camera

- Moved by Councillor Marsden
- Seconded by Vice-Chair Sivak
- Carried

Meeting resumed in room 136 & 137 at 7:07pm

7. Presentation: Jane Gibbons, President, CUPE 561

Library workers and the important role they have in the community

Motion to put on record that the board recognizes and thanks staff for all there hard work

- * Moved by Councillor Marsden
- *Seconded by Vice-Chair Sivak
- *Carried

8. Priorities

a. Approval: Statement of Financial Information 2021 (SOFI) report

Motion to approve 2021 SOFI report

- * Moved by Trustee Whelan
- * Seconded by Treasurer Gorton
- * Carried

b. Approval: 2021 Public Library Services Grant Report

Motion to approve grant report

- * Moved by Trustee Whelan
- * Seconded by Vice-Chair Sivak

c. Committee Recommendation: Audited 2021 Financial Statements

Motion "That the CPL Board approves the 2021 Audited Financial Statements as recommended by the Finance and Audit Committee"

- * Moved by Treasurer Gorton
- * Seconded by Councillor Marsden
- * Carried

d. Committee Recommendation: 1.06.007 Policy Approval – recommended revisions

Motion to approve policy revisions

- * Moved by Trustee Heir
- * Seconded by Vice-Chair Sivak

e. Discussion: For Budget 2023 Priorities – general discussion of 2023 budget priorities

1. Collections
 2. Language Programming
 3. Updating Self Check Services
- * Board would like to see the capital plan for the next 5 years

f. Information: Strategic Planning RFP – verbal update

- * Had 8 responses

g. Information: Board City Council Social Event – verbal update

- * Social Event will be on June 7, 2022 at City Center
- * Use this opportunity to build relationships with City councilors
- * Trustee to send any discussion topics to ED Gniissios

9. Regular Business

a. Information: Poirier Branch Renovation and space reallocation plans

The City will be updating:

- * Public washrooms
- * Tiles and Carpet
- * Front doors - with sliding doors
- * Interior paint
- * Power wash and paint the exterior
- * We plan to piggy back on the City renovations and turn Tech Services area into a lounge area

Advocacy – Committee of the whole Advocacy – Committee of the whole Empty heading

Advocacy – Committee of the whole

i. Motion to Move to Committee of the Whole

- Moved by: Trustee Fisher
- Seconded by: Trustee Heir

*Collections is a priority

* What kind of board outreach do we want to do?

* If you have any ideas please sent them to Trustee Fisher

* What are the goals for next year?

* How will be measure these goals?

* Trustees encouraged to build on current relationships with council etc.

Talking topics for events and meetings with councilors should be discussed and approved by board

ii. Motion to Move out of Committee of the Whole

- Moved by: Trustee Heir
- Seconded by: Trustee Fisher
- Carried

10. Consent Agenda

Board Minutes, Committees & Reports:

- Regular Board Meeting Minutes, February 23, 2022
- 2022 – Action Issue Log
- Finance and Audit Committee Meeting, March 1, 2022
- Finance and Audit Committee 2022 Workplan
- Policy Committee Meeting, March 17, 2022
- Policy Committee 2022 Workplan
- Policy Committee, Recommended Revised Terms of Reference
- HR Committee, March 28, 2022 [in-camera]

Executive Director's Monthly Reports

- Executive Director Report – April 2022
- Financials to January 2022 [withdrawn per Board Chair request]
- Financials to February 2022 [withdrawn per Board Chair request]
- Financials to March 2022 [withdrawn per Board Chair request]
- Library Link Expenses 2021
- Information: Customer Charter

Other Meeting and Representative Reports

- Cultural Services Advisory Committee
- Representative [April 7, 2022] – defer to May
- InterLINK Representative Report [March 29, 2022] – defer to May
- Friends Representative Report [April 28, 2022] – defer to May

Documents, Reports, Correspondence:

- Press Release: Library Board supports staff while dealing with budget shortfall [\[LINK\]](#)
- Letter: Ministry of Municipal Affairs COVID-19 Relief and Recovery Grant
- Announcement: New Minister of Municipal Affairs [\[LINK\]](#)
- Information: Coquitlam Cultural Services Collaboration Framework BCLTA Bulletin March'22 [\[LINK\]](#)

a. Motion to Approve the Consent Agenda

- Moved by: Trustee Whelan
- Seconded by: Vice-Chair Sivak
- Carried

11. Action Items Arising from Consent Agenda

N/A

12. Council Report – City Councillor/Trustee - verbal report

- * City is in good financial shape
- * When presenting the budget - need to be clear on what we need and what we want

13. Boardable App Presentation

Live presentation, given by Miranda on how the application works

14. Standing Item: Trustee requests for information – open forum

- * Need to create clear lines of reporting
- * Decisions should be made by the board as a whole
- * Clear direction to be given to Executive Director
- * Action items to be clarified during our meetings

15. Standing Item: Board Succession and Recruitment – open forum

- * What kind of board do we need going forward?
- * We have a community advocacy group, might be able to move some of them up
- * Trustee Whelan and Trustee Fisher will be leaving the board this year

16. Adjournment

a. Motion to Adjourn meeting

- Moved by: Councillor Marsden
- seconded by: Vice-Chair Sivak
- Carried
- Meeting finished at: 8:48pm

17. Board Meeting Review Survey Announcement

Chair Knox discuss the [LINK] to survey

18. Next Regular Board Meeting:

DATE: Wednesday, May 25, 2022

PLACE: Hybrid – City Centre & Videoconference

ROOM: 136 & 137

TIME: Dinner 5:30pm | Meeting 6:00 PM

19. Upcoming Board Meetings/Events:

- **Tue April 26: Finance & Audit Committee Meeting, Postponed**
- **Sat April 30: Business Excellence Awards Dinner, Hard Rock Casino**
- **Wed May 11: Tri-Cities Chamber Economic Forum, Executive Plaza**
- **TBD: Strategic Planning Committee, TBD**
- **Wed May 25: Regular Board Meeting, Hybrid**