

Attendees:

Board: Chair Knox, Vice-Chair Sivak, Treasurer Gorton, Trustees Whelan, Marsden, Fisher, and Heir

Online/Phone - Trustee Lu,

ELT: Director Gnissios, Deputy Director Goffe, Director Rauski, Director Jamieson

Minutes: Office Manager Hausner

Regrets - Trustee Leung

Observers - Janet Matsumoto, Ann Randen, Melani Williams, Nilani Fernando, Danielle Peacock, Donna Clark-MacMurchy, Jane Lin, Mavis Quek, Sara Sarabosing, Kathy Peters, Robyn Rees, Margaret Manyk, Jila Firouzmandi, Cindy Shirley

1. Call to Order
 - a. Called meeting to order at: 6.29
2. Approval of Agenda
 - Moved by Trustee Whelan
 - Seconded by Vice-Chair Sivak
3. Land Acknowledgement (standing item)
4. Regular Business
 - a. Finance Committee: January Financials

 - b. Finance Committee: February Financials

 - c. Finance Committee: March Financials
Went through March Financials in detail at the finance committee meeting.

 - d. Motion to ratify all motions passed during COVID remote meetings:

"The CPL Board ratifies all online motions and decisions taken during the COVID Pandemic resulting in online only meetings beginning March 16, 2020 through February 23, 2022"

 - i. Motion to defer this motion until Trustee Marsden investigates what the City is doing
 - Moved by Councillor Marsden
 - Seconded by Treasurer Gorton
 - Carried
5. Priorities
 - a. Information: 5-year Capital Plan 2022 to 2027
 - Library link
 - 2023 - Self checks we may have enough money to do internally
 - 2024 ILS - request for information - capital request for cloud
 - Library lending kiosk - Fraser mills and YMCA - contained secure units for public access to collections in the absence of access to a Branch
 - PO automated rotation system - will go through RFP process

- b. Information: Budget 2023 Update
Will received the budget document June 2 from the City
- c. Information: Board City Council Social Event
We have 5 Board, 8 people from the City, staff will do some talking points, would like to see something interactive

6. Consent Agenda

Board Minutes, Committees & Reports:

- Regular Board Meeting Minutes, April 27, 2022 2022 – Action Issue Log
- Finance and Audit Committee Meeting, May 13, 2022 Strategic Planning Committee, May 24, 2022 [no minutes]

Executive Director's Monthly Reports

- Executive Director Report – May 2022

Other Meeting and Representative Reports

- Cultural Services Advisory Committee Representative [April 7, 2022] – defer to June
- InterLINK Representative Report [March 29, 2022]
- 24. Friends Representative Report [April 28, 2022]

Documents, Reports, Correspondence:

- 2021 Audited Financial Statements BCLTA Bulletin May'22 [LINK]
- BCLTA June Workshops [LINK]
- CFLA Spring 2022 Update
- Press Release: CPL receives Covid-19 Relief Grant from Province [LINK]

Strat planning committee met last night with Roots and Rivers, they gave their presentation, they have a pretty ambitious timeline, the aim with to deliver to the Board in September and get it put in place before the Board changes over next year.

Library Link - we don't have maintenance budget for our vehicles - however we will be giving them our insurances, gas, and a portion of the maintenance we set aside (\$8,500)

7. Action Items Arising from Consent Agenda

Strat planning committee met last night with Consultant, Roots and Rivers, the aim with to deliver draft to the Board in September, and finalize at the prior to the November Board meeting.

- 8. Council Report – City Councillor/Trustee - verbal report
 - Had a number of conversations on what support we need going forward and what kind of communication they need
 - Library's funding model is not working; would like to see a more sustainable model

9. Standing Item: Trustee requests for information – open forum Treasurer Gorton - report that was reference - Trustee Fisher sent via Boardable
10. Standing Item: Board Succession and Recruitment – open forum *Councillor* Marsden asking the City clerk's office to include the Library board in its request for new members marketing

Will need to do a skills matrix to work out what we have and what we need going forward

11. Motion to move into committee of the whole
- Moved by Treasurer Gorton
 - Seconded by Vice-Chair Sivak
12. Motion to move out of committee of the whole Board Members only
- Moved by Vice-Chair Sivak
 - Seconded by Councillor Marsden
13. For Information: Labour Relations Update
14. For Information: Recruitment update
15. Advocacy – Committee of the whole City Council Meeting Update
Board Only
16. HR Committee Update
Board Only
17. Motion to Move out of closed Camera
- Moved by Treasurer Gorton
 - Seconded by Trustee Fisher

Motion to approve a board motion

- Moved by Trustee Fisher
- Seconded by Treasurer
- Gorton Motion
- passed – unanimous

18. Adjournment
- Moved by: Vice-Chair Sivak
 - seconded by: Trustee Whelan
 - Meeting finished at: after 9pm (wasn't there to confirm time)

19. Board Meeting Review Survey Announcement

Chair Knox discuss the [LINK] to survey

20. Next Regular Board Meeting:

DATE: Wednesday, June 22, 2022

PLACE: Hybrid – City Centre & Videoconference

TIME: Dinner 5:30pm | Meeting 6:00 PM

Todd Gnissios, Secretary to the Board

Date Signed: _____

Kimberly Knox

for

Natasha Knox, Chair Library Board

Date Signed: 8 Dec 2022