



We create joy in discovery, foster inclusion, and promote knowledge by providing innovative experiences, spaces, and services.

REGULAR BOARD MEETING MINUTES

WEDNESDAY, FEBRUARY 22, 2023

VIDEOCONFERENCE: <https://coqlibrary-ca.zoom.us/j/2926036281>

COQUITLAM, BC

Meeting 6:00 PM

In Attendance:

Jackie Gorton, Chair
Raymond Lee, Vice Chair
Steve Leung, Treasurer
Kimberly Sivak, Trustee
Neal Nicholson, Trustee
Richard Veerapen, Trustee
Monica Heir, Trustee

Cindy Mark, Trustee
Matt Djonlic, Councillor
Anthea Goffe, Interim Executive Director
Gordana Rauski, Director, Operations
Ryan Jamieson, Director, Services and Facilities
Lily Vukasovic: Minute Taker

Regrets: none

Guests: none

Agenda Item

1. Call to Order (6:05 pm)
2. Approval of Agenda
 - #01 **Motion to approve agenda with 2 changes**
Moved Trustee Djonlic
Seconded Trustee Leung
2 changes
 - Add topic 05: Liability Letters
 - Topic 11: Advocacy Update - moved to in-camera**Carried**
3. Land Acknowledgement (standing item)
"We acknowledge that Coquitlam Public Library provides service on the unceded traditional territory of the Kwikwetlem First Nation, which lies within the shared territories of the Tsleil-Waututh, Katzie, Musqueam, Qayqayt, Squamish and Sto':lo Nations"

Welcome to Anthea Goffe – Interim Executive Director

4. **Priority Business**
5. Liability letters
 - **ACTION: ED Goffe will respond to the FOI requests on behalf of the Trustees**
 - **ACTION: ED Goffe will confirm liability coverage; Director's and Officer's Policy**

6. For Decision: Budget 2023 Final Approval
#02 Motion to approve 2023 budget
Moved Trustee Sivak
Seconded Trustee Nicholson
Carried
7. Financials to December 2022
8. For Information: 2022 Audit update- Trustee Leung
9. **Regular Business**
10. Information: Boardable; Switching to Canadian Server
11. Information: Advocacy Update – moved to In Camera #35

CONSENT AGENDA

- 12. Board Minutes, Committees & Reports:**
13. Regular Board Meeting Minutes, January 25, 2023
14. 2023 – Action Issue Log
15. 2023 Standing Committees and Representatives
16. Board and Executive Contact Information [REV]
- 17. Executive Director's Monthly Reports**
18. Executive Director Report – January 2023
19. Strategic Goals Operational Plan
20. Quarterly Statistics Report 2022
21. For Info: Community Action Group Update [no update]
- 22. Other Meeting and Representative Reports**
23. Cultural Services Advisory Committee Representative [no report; next meeting April 23, 2023]
24. InterLINK Representative Report [no update; next meeting March 7, 2023]
25. Friends Representative Report [no update]
26. TOR Executive Committee [Revised February 2023]
- 27. Documents, Reports, Correspondence:**
28. BCLTA Bulletin February'23 - LINK

- #02 Motion to approve consent agenda with Item 18, 19, 21 pulled out**
Moved Trustee Sivak
Seconded Trustee Heir
Carried

Pull out the following
 Item 18 Executive Director Report
 Item 19 Strategic Plan – Staff Action Plan 2023
 Item 21 Quarterly Statistics Report 2022


29. Action Items Arising from Consent Agenda

- **ACTION: Strategic Plan – Staff Action Plan 2023; For April Board Meeting ED will provide:**
 - short explanation of each project
 - identify new initiatives
 - identify ongoing projects
 - provide expected start date on projects
 - **ACTION: Quarterly Statistics: For April Board meeting the ED will provide an idea of trends regarding the stats; give a story about the trends**
30. **Move In-Camera 7:10 pm**
#03 Motion to move in-camera at 7:10 pm
Moved by Trustee Leung
Seconded by Trustee Heir
Carried
31. For Information: Interim ED Goffe update
32. **Labour Relations Update**
33. For Decision: Bargaining Mandate
34. Advocacy committee update meeting
35. HR Committee Update
- #04 Motion to move in-camera Board Only at 7:38 pm**
Moved Trustee Sivak
Seconded Trustee Nicholson
Carried
36. For Discussion: ED Recruitment
- Move Out of In-Camera**
#05 Motion to move out of in-camera at 8:37 pm
Moved by Trustee Sivak
Seconded by Trustee Heir
Carried
37. Motion to Approve Library Bargaining Mandate
#06 Motion to approve library bargaining mandate without the details
Moved Trustee Veerapen
Seconded Trustee Heir
Carried
38. Council Report – City Councillor/Trustee - verbal report
• **ACTION: Include documents about NECC in Boardable**
39. Adjournment at 9:00 pm
#07 Motion to adjourn at 9:00 pm
Moved Trustee Heir
Seconded Trustee Djonlic
Carried



Anthea Goffe, Secretary to the Board

Date Signed: May 24, 2023



Jackie Gorton, Chair Library Board

Date Signed: May 24/23

Next Regular Board Meeting:

DATE: Wednesday, April 26, 2023
PLACE: Poirier Branch, Board Room
TIME: Dinner 5:30 pm | Meeting 6:00 PM

Upcoming Board Meetings/Events:

February 28, 2023	Finance and Audit Meeting KMPG	City Centre Board Room
March 2, 2023	Special Meeting of the Board	Zoom