



COMMUNITY ADVISORY GROUP MINUTES

April 28, 2022 | 6:30 – 8:00 pm
Hybrid Meeting: Zoom | City Centre Board Room

Chair: Emmett
Present: Andrea
Camryn
Francesca
Jae
Rosanne (minute-taker)
Tina

CALLED TO ORDER

1. Call to Order
 - a. Emmett called the meeting to order at 6:37 PM

2. Adoption of Agenda
 - a. THAT the agenda be approved as distributed
 - b. Moved by Andrea
 - c. Seconded by Camryn **carried**

3. Approval of Minutes from the last meeting
 - a. THAT the minutes be approved as distributed
 - b. Moved by Rosanne
 - c. Seconded by Emmett **carried**

4. Icebreaker Activity – what they would like to see at the Library that isn't currently offered, or a book and movie recommendation
 - a. Emmett recommends the journal *Nature*
 - b. Andrea recommends setting up automatic renewals if no holds exist on an item
 - c. Tina recommends adding a sewing machine to items people can use in-library, and expanding LGBTQ+ fiction collection
 - d. Francesca recommends materials and programs focused on nutritional literacy for kids
 - e. Camryn seconds automatic renewals for items
 - f. Jae discovered the World Languages section last week and recommends expanding
 - g. Rosanne recommends a toy lending library

5. Library Updates (Rosanne)



Coquitlam Public Library
Community Advisory Group

City Centre Branch
1169 Pinetree Way

Poirier Branch
575 Poirier Street

6. Action Items

- a. Action: Laurel to send activity notes to Rosanne DONE
- b. Action: Rosanne to connect with volunteers DONE

7. Unfinished business

- a. Goals for 2022
 - i. Discussion about how to assess and measure goals
 - ii. THAT the goals be approved as written
 - 1. Moved by Rosanne
 - 2. Seconded by Camryn
 - 3. Floor opened to discussion
 - iii. THAT the goals be approved as amended
 - 1. Moved by Emmett
 - 2. Seconded by Tina **carried**
- b. Demographic Assessment follow-up
 - i. Tina mentions points of interest from the census related to Coquitlam demographics
 - ii. The demographic assessment is meant to be a living document that the Community Advisory Group can use when recruiting for new members

8. New business

- a. Library Book Sale
 - i. Tina and Emmett volunteer to assist day of (July 16). Andrea volunteers to assist leading up to the sale
- b. Volunteer Job Fair report
 - i. 150 people visited the job fair. 46 people stopped by the Library table. 15 applications were handed out, 7 applications were received back.
- c. New member applications
 - i. Andrea suggests the current application form is too brief to get a well-rounded sense of applicants
 - ii. Rosanne suggests adding a recruitment subcommittee and meetings between applicants and the recruitment subcommittee
 - iii. Tina suggests a meet and greet with current applicants an hour before the May 26 meeting
 - 1. A short presentation by the CAG
 - 2. Light refreshments provided
 - iv. THAT the CAG holds a meet and greet before the May 26 meeting
 - 1. Moved by Tina
 - 2. Seconded by Camryn **carried**
 - 3. ACTION: Tina and Rosanne will work on the CAG presentation

Adjourned at 7:48 pm

Next Regular Meeting

Thursday, May 26 , 6:30 – 8:00 PM
Hybrid meeting: Zoom | City Centre Board Room