

Donating Material

Coquitlam Public Library is very pleased that you have considered donating your books and audiovisual materials to us!

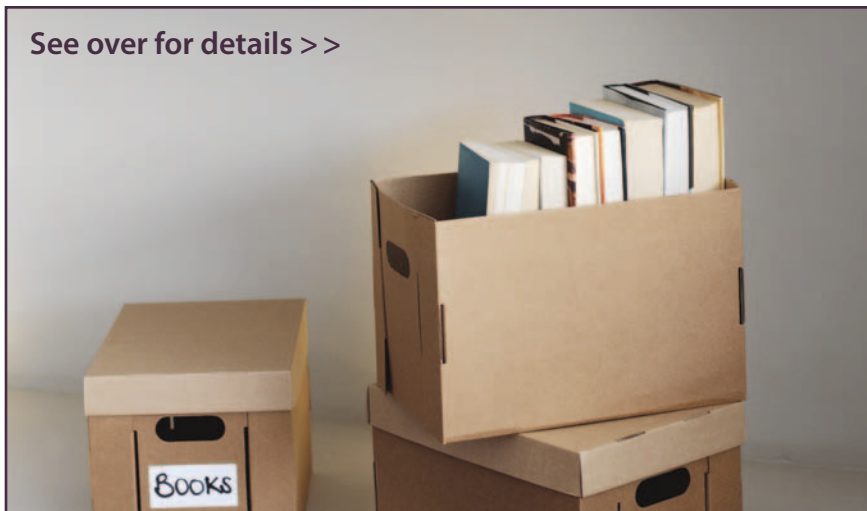
Donations are a wonderful way to enlarge our collection and to replace worn items that may no longer be available for purchase through our library wholesalers.

Even items that are not of current use to the library can be of value to us when they are sold in our book sale.

However, we receive many items we cannot use, including those that are damaged, contain nameplates, or have been written in or marked with a highlighter.

We reserve the right to dispose of unacceptable items in the most efficient manner possible and will generally recycle them or put them in our book sale.

See over for details >>



What items are of the most use to us?

- ✓ current adult material of broad general interest, published within the last year or two
- ✓ good quality material for children
- ✓ movies or documentaries on DVD
- ✓ music CDs
- ✓ paperbacks in excellent condition

How many items will we accept?

- ✓ We will generally accept a maximum of 50 items at one time

What won't we accept?

- x encyclopedia sets
- x VHS / cassette tapes
- x wet, moldy or dirty items
- x computer programs or mixed media kits
- x home-recorded audiovisual materials
- x Readers' Digest Condensed books
- x old or yellowed paperbacks
- x books in languages other than English, Chinese, Korean, Farsi or French
- x magazines
- x textbooks or workbooks that have been written in or highlighted

No tax receipts will be issued for donated materials.

July 2013 / kw/pub